



CONFIDENTIALITY POLICY

Stamford 2030 District understands that information provided to Stamford 2030 District may be of a confidential nature, and may be information that the building owner or manager does not want others to see. Accordingly, Stamford 2030 District agrees to keep all information provided to Stamford 2030 District in the strictest confidence, and agrees not to use such information for itself, or disclose any such information to any third party other than authorized employees, consultants, and board/committee members of Stamford 2030 District directly involved in data review and processing for official business functions. Stamford 2030 District agrees to protect all information provided to it by using the same degree of care with which Stamford 2030 District protects its own confidential information, but in no event less than reasonable care.

However, persons providing information to Stamford 2030 District should understand that in the fulfillment of the mission of the Stamford 2030 District, building performance information from individual buildings will be aggregated with other buildings, and the aggregated totals for district-wide performance will be publicly disclosed. Such information may be also disclosed as aggregated totals for smaller categories, but in no event will specific information with respect to any one building or any one owner or manager be publicly disclosed.

Stamford 2030 District, shall, however, be permitted to publicly disclose and use the following:

- (a) Information which at the time of disclosure is published or is otherwise in the public domain;
- (b) information which after disclosure becomes part of the public domain other than through a breach of this policy of by Stamford 2030 District, or
- (c) If the parties having a privacy interest in such information consents to disclosure of such information in writing.

Prior to authorization for access to confidential information, Stamford 2030 District employees, consultants and board/committee members are required to affix their signature to a copy of this policy and at least to the following statements:

"I agree to keep all information provided to me for Stamford 2030 District official business functions in the strictest confidence, and I agree to not use such information for myself or disclose any such information to any third party whatsoever. I understand that I will be personally responsible for any actions I perform that are contrary to the intent of the Stamford 2030 District Confidentiality Policy, and that in the event of such policy breach I will no longer be permitted to participate in the Stamford 2030 District as an employee, consultant or board/committee member."

(Printed Name/Title)

(Printed Name/Title)

(Signature)

(Signature)

(Printed Name/Title)

(Printed Name/Title)

(Signature)

(Signature)

Questions, contact:

Megan Saunders | LEED AP BD+C, ND | GGP | Executive Director - Stamford 2030 District

203.487.6879

megansaunders@2030districts.org

